

OT department lead

The Lead occupational therapist plays a vital leadership role in providing superior occupational therapy services to enhance our clients functional independence and quality of life.

Essential job functions and expectations:

- Vision and input for direction of department.
- Help with department team building.
- Keep up to date on state practice guidelines.
- Collaboration with department leads for monthly themes.
- Will be involved in staffing and onboarding of new additions to the department.

Responsibilities:

- First point of contact in answering department specific questions.
- Running of department meetings, as needed. These will not be required 1x/month.
- Will provide feedback of supervised staff, to director of school and outpatient therapy for annual reviews.
- Management of
 - Graduate students
 - Student observers (in conjunction with Therapy Technician Coordinator)
 - Delegating supervision placement for OTA's
- Manage PTO
- Manage balance of pool chemicals.
- Monitoring inventory of protocols.
- Supervise and assign mentors of new therapists.

Qualifications:

- Must work 4 days during the school year, 2-3 days in the Summer.
- Attend meetings one time per month with the director of school and outpatient therapy.
- Must have past or current school and outpatient experience and be willing to work in both practice settings.